

Academic Year : 2019-20 / Meet 01
Meeting No. 23

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 013 / 2019-20

Date: 03.07.2019

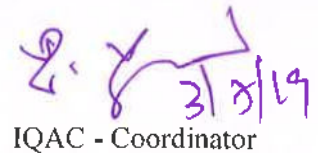
23rd IQAC MEETING CIRCULAR



The following will be the Agenda for IQAC Meeting to be held on 9.07.2019 at 2.30 p.m. in the Placement Conference Hall. All are requested to attend the same.

Agenda for the Meeting:

1. Progress of Annual Quality Assurance Report(AQAR) for the Academic period 2018-19
2. Review and Approval of Academic Audit Report
3. Suggestions to add the points on Academic Council Meeting and Result Passing Board Meeting
4. Recommendations on adding points in PAC and DAB Meeting
5. Parameters for continuous improvement
6. Result Analysis for the Academic Year 2018 – 2019, Even Semester
7. Approval of Lesson Plan for the faculty members
8. Decision on implementation of innovative practices
9. Approval of sanctioned Budget
10. Updating Institution Website
11. Approval of Plan of Action for the Academic Year
12. Efforts on Students Admission for this Academic Year 2019-20
13. Any other Matter.



IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, ERODE-12.

23rd meeting of the Internal Quality Assurance Cell

The twenty third meeting of the IQAC was held at 2.30 p.m on 9th July 2019 in the Placement Conference Hall.

Members of the meeting:

1. Dr. M. Jayaraman, Principal	Chair Person
2. Thiru. S. D. Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C. Jayakumar, Member VET	" " "
4. Thiru. M. Chinnaasamy, Member VET	" from Industry
Agni Steel Pvt Ltd, Erode	
5. Prof. L. Peter Stanley Bebington, Dean (Ac)	Senior Admin. Officer
6. Prof. P. Jaya Chandar, Dean (SA)	" " "
7. Thiru. N. Periasamy, Administrative Manager	" " "
8. Dr. R. Kumaravelan, Prof. & HOD- Mech	Co ordinator
9. Dr. V. Lathaiothi, Prof. CSE & CoE	Co co ordinator
10. Dr. K. R. Valluvan Prof. & COE	Member

11.	Dr. S. Mangai, Prof & HOD- BME	"	"
12.	Dr. E. Ravi, Prof. & HOD- Civil	"	"
13.	Dr. S. Tabeen Begum, Prof & HOD-EE	"	"
14.	Dr. P. Sakthivel, Prof. & HOD-EEE	"	"
15.	Dr. K. Venkatachalam, Prof. & HOD-ECE	"	"
16.	Dr. V. Chandrasekaran, Prof & HOD- MED	"	"
17.	Dr. V. K. Manavalasundaram, Prof. & HOD-IT	"	"
18.	Dr. T. Vetriavel, Prof. & HOD- MBA	"	"
19.	Dr. P. Navaneetham, Prof. & HOD- NCA	"	"
20.	Dr. M. Eswaramurthi, Prof & HOD- SH	"	"
21.	Mr. M. T. Mohankumar, Alumnus, Text Automation Engineer, Infosys, Ltd	"	"

Minutes of the Meeting:

The coordinator welcomed all the members for the 23rd IQAA meeting.

1. The Annual Quality Assurance Report (AQAR) for the year 2018-19 in the new format has to be prepared and reviewed. To accommodate the documentation process for the revised Accreditation Framework (RAF) of NAAC 'E-Documentation Cell' has been established. Dr. V. Latha Jothi will be the co-ordinator for the same.

2. The reports of Academic Audit carried out during the period 27.06.2019 to 29.06.2019 were reviewed and approved. The non conformities have to be rectified within a week time.
3. The following points were suggested and discussed in the Academic Council Meeting held on 22.06.2019 and Result Passing Board Meeting held on 29.06.2019.
 - a. The meetings of all the Board of Studies for all the BE/BTech, MBA, MCA and ME programmes were conducted on 19.05.2019 and the meeting of Standing Committee was conducted on 28.06.2019. The details, suggestions and/or modifications put forth in BOS and Standing Committee were presented to the Academic Council.
 - b. It was resolved to ratify the recommendations of the Board of Studies and the Standing Committee of academic affairs with regard to the curriculum and syllabi for UG and PG programmes for the regulation 2016.
 - c. It was resolved to approve the new regulation R2018 and the curriculum and syllabi for the 1st year and 11th year UG and PG programmes under

the new regulation & 2018.

4. Recommendations has been given for the points to be discussed in the next PAC and DAB meetings of the accredited programmes are
- * Reframing of vision and mission statements of the departments.
 - * Framing of 2 to 3 Program Specific Outcomes (PSO)
 - * Analysis of course outcomes and program outcome attainment.
 - * Preparing action taken reports for those POs which have not reached the required level of attainment.

5. The identified parameters for continuous improvement for the year 2018-19 were reviewed as follows:

a.	library resources added	Number of books: 3803 in 1114 titles Number of Journals : 290 Number of E-materials: 173
b.	Number of faculty members completed	02.
c.	Number of workshops /seminars / PDPs attended by the faculty members	142

d. Number of papers presented /
published

Journals : 38
Conferences : 37

e. Books published

7

f. Number of patents

Filed : 1
published : 1

6. The first, second, third year results (Autonomous) and final year results (Anna University) before revaluation of even semester 2018-19 are stated below:

Autonomous results

Anna University results

UG 76%.
PG 100%.

76%.

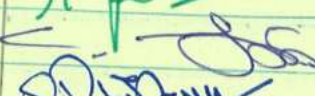
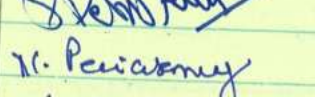
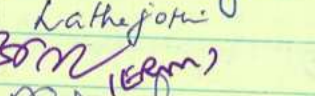
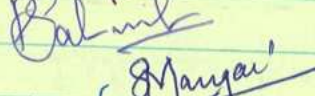
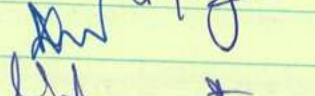
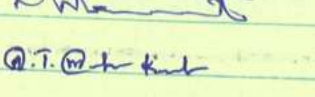
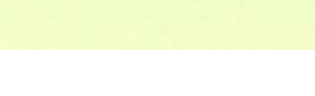
7. The lesson plan and course materials shall be uploaded by individual faculty members in CMS and the lesson plan has to be approved by the HOD concerned.
8. Faculty members were insisted to pass innovative practices in teaching like Kahoot, NPTEL, Videos etc.

9. The sanctioned budget for various departments for the purchase of equipments, consumables and other items were approved.
10. Website shall be uploaded continuously with all the activities on continuous basis.
11. The plan of action of all the departments were reviewed and approved.
12. Efforts may be put forth to improve the admissions. The target is 100% for this year.

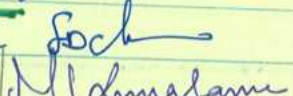
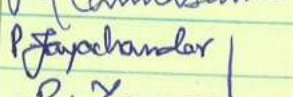
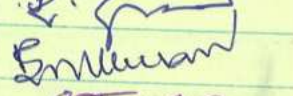
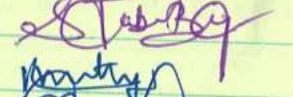
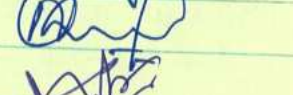
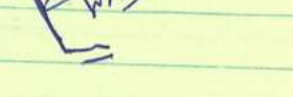
Finally, the coordinator, thanked all the members for their presence and the suggestions offered.

Signature of the members present:

1. Dr. M. Jayaraman
3. Thiru. A. Jayakumar
5. Prof. L. Peter Stanley Bebington
7. Thiru. N. Periasamy
9. Dr. V. Latha Jothi
11. Dr. E. Ravi
13. Dr. P. Sakthivel
15. Dr. S. Mangai
17. Dr. V.K. Manavalasundaram
19. Dr. P. Nava neelkam
21. Mr. N.T. Mohan Kumar

1. 7. 2









2. Thiru. S.D. Chandrasekar
4. Thiru. M. Chinna Samy
6. Prof. P. Jaya chandar
8. Dr. R. kumaravelan
10. Dr. K. R. Valluvan
12. Dr. S. Tabeen Begum
14. Dr. K. Venkatachalam
16. Dr. V. Chandrasekaran
18. Dr. T. Vetri vel
20. Dr. M. Eswara musthi




Academic Year : 2019-20 / Meet 01
Meeting No. 23

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
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 THINDAL, ERODE – 638012

ACTION TAKEN REPORT OF 23rd IQAC MEETING HELD IN 09.07.2019

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	AQAR Presentation for the Academic year 2018-2019	Suggested to prepare AQAR in New format to submit	IQAC Coordinator	Modifications were incorporated
2.	Decision on Academic Audit Report	Academic Audit was carried out during the period from 27.06.2019 – 29.06.2019 and suggestions were given for the development.	All HoDs	Improved
3.	BoS Meeting and Academic Council Meeting for all the Departments	BoS Meeting and Academic Council meeting were conducted for the approval of Curriculum and Syllabus under R2018.	All HoDs and COE	Approved
4.	Plan of conducting PAC and DAB Meeting	It was decided to conduct PAC and DAB Meetings for the development of Syllabus and Curriculum with PSO, CO, POs based on OBE.	All HoDs	Every Year
5.	Uploading of Course Materials in CMS	Decision made for uploading of Lesson Plan and Course Materials by all the Faculty members in CMS Portal.	All HoDs	Uploaded in 24.06.2019
6.	Approval of Sanctioned Budget	The sanctioned Budget for All the Departments was approved for the purchase of Consumable and Non-consumable items.	All HoDs	Approved

IQAC – Coordinator

PRINCIPAL

Academic Year : 2019-20 / Meet 02
Meeting No. 24

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 014 / 2019-20

Date: 07.10.2019

24th IQAC MEETING CIRCULAR

The following will be the Agenda for IQAC Meeting to be held on 11.10.2019 at 2.30 p.m. in the GD Hall. All are requested to attend the same.

Agenda for the Meeting:

1. Approval of AQAR for the Academic Year 2018-19
2. Revaluation Result Analysis for the Academic Year 2018 – 2019 Even Semester
3. Decision on Commencement of Theory Examinations and Reopening Date for UG and PG
4. Review on status of FOSS Workshops and NPTEL Courses
5. Arrangement of Placement Training Classes for 3rd Year Students
6. Conduct of Technical Symposium for PG
7. Submission of more Seminar Proposals in the Thrust Area to the Finding Agencies
8. Conduct of Faculty Refreshment Programme to the newly joined Faculty members
9. Approval of conducting Winter programs
10. Plan for applying Membership on various forums
11. Conducting Special coaching classes for Arrear Students
12. Appreciation of conducted Alumni Association Chapter Inauguration in Bengaluru, Chennai and Coimbatore
13. Any other Matter.


IQAC -Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, ERODE - 12

24th meeting of the Internal Quality Assurance Cell

The twenty fourth meeting of the IQAC was held at 2.30pm on 11.10.2019 in the G.D Hall.

Members of the meeting:

1. Dr. M. Jayaraman, Principal
2. Thiru. S. D. Chandrasekar, Secretary & correspondent
3. Thiru. C. Jayakumar, Member, VET
4. Thiru. M. Chinnasamy, Member, VET
Agni Steel Pvt, Ltd, Erode
5. Prof. L. Peter Stanley Bebbington, Dean (Ac)
6. Prof. P. Jaya chandar, Dean (SA)
7. Thiru. N. Periasamy, Administrative Manager
8. Dr. R. Kumara Velan, Prof. & HoD - Mech.
9. Dr. V. Latha Jothi, Prof. - CSE
10. Dr. K. R. Valluvan, Prof. ECE & CoE

Chair Person

Member from the Management

" " " "

Member from Industry

Senior Admin. officer

" " "

" " "

Co-ordinator

Co-Coordinator

Member

- | | | |
|-----|---|--------|
| 11. | Dr. S. Mangai, Prof. & HOD - BITE | Member |
| 12. | Dr. E. Ravi, Prof. & HOD - civil | " |
| 13. | Dr. S. Jabeen Begum, Prof. & HOD - CSE | " |
| 14. | Dr. P. Sakthivel, Prof. & HOD - EEE | " |
| 15. | Dr. K. Venkatachalam, Prof. & HOD - ECE | " |
| 16. | Dr. V. Chandrasekaran, Prof. & HOD - MDE | " |
| 17. | Dr. V. K. Manavala Sundaram, Prof. & HOD - IT | " |
| 18. | Dr. T. Vetri vel, Prof. & HOD - MBA | " |
| 19. | Dr. P. Navaneetham, Prof. & HOD - MCA | " |
| 20. | Dr. M. Eswaramurthi, Prof. & HOD - S&H | " |
| 21. | Mr. M. T. Mohankumar, Alumnus,
(Text Automation Engineer,
Infosys Ltd). | " |

Minutes of the meeting:

The Coordinator welcomed all the members for the 24th IQAC meeting.

1. The modifications suggested in the AQAR for the year 2018-19 during the last meeting have been reviewed. The IQAC Team approved the AQAR for the year 2018-19 and it shall be uploaded in IQAC portal.

2. The first, second, third year results (Autonomous) and final year results (Anna University) after revaluation of even semester 2018-19 are stated below:

	Autonomous Results	Anna University Results
UG	86%.	78%.
PG	99%.	-

3. The commencement dates of theory / lab examinations for UG and PG examinations of odd semester 2019-20 and reopening dates for even semester classes have been discussed.
4. The status of FOSS workshops / courses, enrollment in NPTEL courses has been reviewed.
5. It was decided to conduct placement training classes for the third year students in the beginning of even semester. The placement officers are informed to arrange for the same and to conduct successfully.

6. Company specific Training programme was planned for WIPRO, CTS eligible final year students.
7. Prearrangements shall be made to conduct symposium by Department of Management studies on 24.10.2019.
8. HODs are requested to inform their faculty members to apply for funding from AICTE for the year 2019-2020. Necessary preparations shall be done to submit the same on time. All the HODs are informed to submit atleast one research proposal per month to other funding agencies also.
9. Faculty Refreshment Programme for faculty members who have joined in this academic year is planned to be conducted on 14.11.2019 and 15.11.2019.
10. Permission for conducting various programmes during winter vacation is approved and ratified.
11. HODs are requested to encourage the students to apply for IET, IETE, BMES, CSI, STE, IAS and IMA memberships.
12. Faculty members were informed to monitor and motivate the single arrears students to maximise the pass percentage. Special coaching classes

Academic Year : 2019-20 / Meet 02
Meeting No. 24

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 THINDAL, ERODE – 638012

ACTION TAKEN REPORT OF 24th IQAC MEETING HELD IN 11.10.2019

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Updation of suggested modifications in the AQAR for the Year 2018-2019	Approved	IQAC Coordinator	Uploaded
2.	Placement Training for 3 rd Year Students	Placement Training shall be conducted in the beginning of Even Semester by Company specific Trainers	All HoDs	December 2019
3.	Plan for conducting Faculty Refresher Training	Planned to conduct Faculty Refresher Training on 14.11.2019	All HoDs	As mentioned
4.	Submission of more Seminar proposals and Project proposals to various funding agencies	Insisted to apply more Proposals from AICTE and Other Funding Agencies for this Academic Year 2019 – 2020	All HoDs	26 Proposals submitted and Applied
5.	Result Analysis	Asked to improve both UG and PG Programmes results and also insisted to conduct remedial classes for One Arrear Students	All the Faculty Members	Continuous


 IQAC – Coordinator


 PRINCIPAL

Academic Year : 2019-20 / Meet 03
Meeting No. 25

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 015/2019-20

Date: 27.12.2019

25th IQAC MEETING CIRCULAR

The following will be the Agenda for IQAC Meeting to be held on 04.01.2020 at 2.30 p.m. in the Placement Conference Hall. All are requested to attend the same.

Agenda for the Meeting:

1. Plan of conducting Result Passing Board Meeting for 2019-20 Odd Semester
2. Appreciation for the Effort on Admission 2019-20
3. Decision on Project Based Learning(PBL) for the Students
4. Arrangement of Placement Training Classes for 3rd Year Students
5. Feedback from Faculty and Students on R2016 to Design the Curriculum and Syllabus of R2018
6. Submission of Funding Proposals, Patent and Copyright
7. Appreciation for the inaugurated Alumni Chapter in Bengaluru
8. Plan for inauguration of Alumni Chapter in Coimbatore, Velalar Carnival and Students Symposium
9. Review on FOSS Workshops and NPTEL courses conducted
10. Any other Matter.


IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, ERODER-12.

25th meeting of the Internal Quality Assurance cell.

The twenty fifth meeting of the IQAC was held at 2.30 p.m on 4th January 2020. in the Placement Conference Hall.

Members of the Meeting:

1. Dr. M. Jayaraman, Principal	Chair Person
2. Thiru. J. D. Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C. Jayakumar, Member, VET	" "
4. Thiru. M. Chinnaasamy, Member, VET	" "
Agni Steel Pvt Ltd, Erode	
5. Prof. L. Peter Stanley Bevington, Dean (Ac)	Senior Admin. Officer
6. Prof. P. Jayachandran, Dean (SA)	" "
7. Thiru. N. Periasamy, Administrative Manager	" "
8. Dr. R. Kumaravelan, Prof. & HOD- Mech.	Co-ordinator
9. Dr. V. Latha Jothi, Prof. CSE	Co Coordinator
10. Dr. K. R. Valluvan, Prof. ECE & CoE	Member

- | | | |
|-----|--|---|
| 11. | Dr. S. Mangai, Prof. & HOD- BME | " |
| 12. | Dr. E. Lari, Prof. & HOD- Civil | " |
| 13. | Dr. S. Tabeen Begum, Prof. & HOD- CSE | " |
| 14. | Dr. P. Sakthivel, Prof. & HOD- EEE | " |
| 15. | Dr. K. Venkatachalam, Prof. & HOD- ECE | " |
| 16. | Dr. V. Chandrasekaran, Prof. & HOD- MDE | " |
| 17. | Dr. M. K. Manavalasundaram, Prof. & HOD- IT | " |
| 18. | Dr. T. Vettrivel, Prof. & HOD- MBA | " |
| 19. | Dr. P. Navameetham, Prof. & HOD- MCA | " |
| 20. | Dr. M. Eswaramurthi, Prof. & HOD- SPH. | " |
| 21. | Mr. M. T. Mohankumar, Alumnus,
(Text Automation Engineer,
Infosys) | " |

Minutes of the Meeting:

The coordinator welcomed all the members for the 25th IQAE meeting

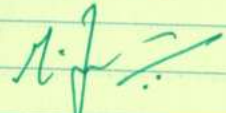
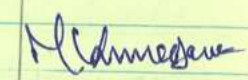
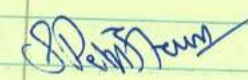
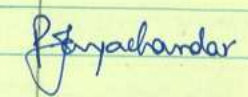
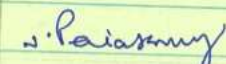
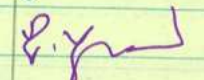
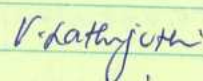
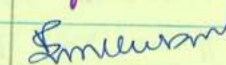
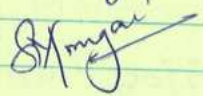
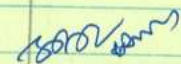
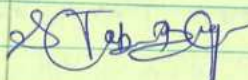
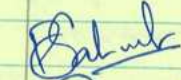
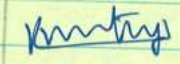
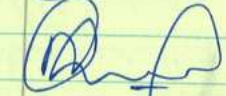
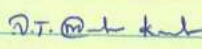
1. The Result Passing Board meeting for 2019-20 odd semester was planned on 01.02.2020 to finalize and publish the odd semester results of all UG and PG programmes (Autonomous).

2. The Principal commended the efforts put forth by the team to improve the admission to 100% this year.
3. It has been decided to impart Project Based Learning (PBL) among the students from second year onwards.
4. Placement Training classes for third year students is scheduled from 20.01.2020 to 05.02.2020. The placement officers to arrange for the same and to conduct it successfully. Faculty members were informed to train the students on C, C++ programming and aptitude.
5. It's decided to receive feedback for the courses from the faculty and the students to design the curriculum and syllabus (for both R2016 and R2018).
6. The members insisted that all the faculty members should submit proposals to various research agencies to get more grants. It has been decided to give financial assistance to faculty members who may file their ideas for copyrights / patents and IQAC recommended to offer suitable incentives to the faculty members who obtain copyrights / patents.

7. The principal congratulated the members for successful inauguration of Alumni chapter at Bangalore on 30.11.2019.
8. It's planned to inaugurate Alumni chapter in Coimbatore on 15.02.2020 and the graduation day in the month of February. It's also planned to conduct Velalar Carnival on 7.2.2020. Symposia for the departments of Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering on 22.02.2020, Project Expo on 14.03.2020 and National Conference on 21.03.2020.
9. The status of FOSS workshops / courses have been reviewed as well the students and faculty members registered / completed NPTEL courses were also reviewed.

Finally, the coordinator, thanked all the members for their presence and the suggestions offered.

Signature of the members present:-

- | | | | |
|-------------------------------------|--|------------------------------|---|
| 1. Dr. M. Jayaraman |  | 2. Thiru. S. D. Chandrasekar |  |
| 3. Thiru. C. Jayakumar |  | 4. Thiru. M. Chinna Sany |  |
| 5. Prof. C. Peter Stanley Bebington |  | 6. Prof. P. Jayachandrar |  |
| 7. Thiru. N. Periasamy |  | 8. Dr. R. Kumaravelan |  |
| 9. Dr. V. Latha Jothi |  | 10. Dr. K. L. Valluvan |  |
| 11. Dr. S. Mangai |  | 12. Dr. E. Lari |  |
| 13. Dr. S. Jabeen Begum |  | 14. Dr. P. Sathivel |  |
| 15. Dr. K. Venkatachalam |  | 16. Dr. V. Chandrasekaran |  |
| 17. Dr. V. K. Manavalasundaram |  | 18. Dr. T. Veluvai |  |
| 19. Dr. P. Navaneetham |  | 20. Dr. M. Eswaramurthi |  |
| 21. Mr. M. T. Mohankumar |  | | |

Academic Year : 2019-20 / Meet 03
Meeting No. 25

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
 (Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
 THINDAL, ERODE – 638012

ACTION TAKEN REPORT OF 25th IQAC MEETING HELD IN 04.01.2020

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Plan of conducting Result Passing Board meeting	It was planned to conduct Result Passing Board Meeting for 2019-20 Odd Semester on 01.02.2020	Controller of Examinations & All HoDs	As mentioned
2.	Implementation of Project Based Learning(PBL) among Students	It was decided to impart Project Based Learning (PBL) among the Students from 2 nd Year onwards	All HoDs	Continuous
3.	Feedback on R2016 and R2018	It was decided to receive the Feedback on R2016 f& R2018 from the Students and the Faculty members for further improvement of Syllabus and Curriculum	All HoDs	Conducted
4.	Plan of Inauguration of Alumni Chapter in Coimbatore	It was planned to inaugurate Alumni Chapter in Coimbatore on 15.02.2020	All HoDs	As mentioned
5.	Review of FOSS Workshops / Courses & NPTEL Courses	More numbers of Faculty and Students registered and completed the Online Courses	All HoDs	Continuous


 IQAC – Coordinator


 PRINCIPAL

Academic Year : 2019-20 / Meet 04
Meeting No. 26

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 016 / 2019-20

Date: 04.05.2020

26th IQAC MEETING CIRCULAR

The following will be the Agenda for IQAC Meeting to be held on 06.05.2020 at 2.30 p.m. in online mode using Zoom. All are requested to attend the same.

Agenda for the Meeting:

1. Proposal for conducting Workshops and Seminars for the Faculty
2. Result Analysis for the Academic Year 2019 - 2020 Odd Semester
3. Placement Status for the Academic Year 2019-20
4. Review on applied proposals and decision on generating more funds through submitting proposals
5. Appreciation for the Faculty members and students for completed NPTEL Courses
6. Appreciation for the conducted FOSS workshops / Courses
7. Impact on conducted Online Webinar, Workshops, FDP and Other programs
8. Performance and Feedback on conducted Alumni meet and Project Expo
9. Plan of conducting Board of Studies Meeting
10. Follow-up of Government guidelines from Covid'19 and Faculty interactive sessions
11. Orientation Programmes for Revised NAAC Norms and Procedure to the Faculty Team
12. Review on purchases made out for the Academic Year 2019-20
13. Plan for Stock Verification and Academic Audit
14. Analysis of Students feedback and Parents Feedback about the Faculty members
15. Plan for Faculty requirements for the Academic year 2020-21
16. Any other Matter.


IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY - ERODE - 12

26th Meeting of the Internal Quality Assurance Cell

The twenty-sixth meeting of the IQAC was held at 2.30 p.m. on 06.05.2020 in online mode using Zoom.

Member of the Committee

1. Dr. M. Jayaraman, Principal
 2. Thiru. S. D. Chandrasekar, Secretary & Correspondent
 3. Thiru. C. Jayakumar, Member, VET
 4. Thiru. M. Chinna Samy, Member, VET
- Agni Steel Pvt. Ltd., Erode
5. Prof. J. Peter Stanley Bebington, Dean (AC)
 6. Prof. P. Jayachandran, Dean (SA)
 7. Thiru. N. Periyasamy, Administrative Manager
 8. Dr. R. Kumaravelan, Prof. & HOD - Mech
 9. Dr. V. Latha Jothi, Professor - CSE
 10. Dr. K. R. Valluvan, Prof. ECE & COE
 11. Dr. S. Mangai, Prof. & HOD - BME

Chair person

- Member from the Management
- Member from the Management
- Member from the Management
- Senior Admin. Officer
- Senior Admin. Officer
- Senior Admin. Officer.
- Co-ordinator
- Co-ordinator
- Member
- Member

12. Dr. E. Ravi, Prof. & HOD - Civil	Member
13. Dr. S. Jabeen Bagum, Prof. & HOD - CSE	Member
14. Dr. K. Venkatachalam, Prof. & HOD - ECE	Member
15. Dr. P. Sakthivel, Prof. & HOD - EEE	Member
16. Dr. V. K. Manayala Sundaram, Prof. & HOD - IT	Member
17. Dr. V. Chandrasekaran, Prof. & HOD - MED	Member
18. Dr. T. Vetrivel, Prof. & HOD - MBA	Member
19. Dr. P. Navaneetham, Prof. & HOD - MCA	Member
20. Dr. M. Esuvaramurthi, Prof. & HOD - S & H	Member
21. Mr. M. T. Mohankumar, Alumnus (Text Automation Engineer, Infosys, Ltd)	Member

Minutes of the Meeting

The Coordinator welcomed all the members for the 26th IQAC meeting.

1. It is proposed to conduct online workshops/webinars for the Faculty members on the revised NAAC guidelines.
2. First, Second, third and final year results (Autonomous) of odd semester 2019-20 are tabled for discussions.
 - UG - 85.58% and
 - PG - 100% (ME & Ph.D), MCA - 95.16 & MBA - 96.26%.

All possible efforts shall be initiated to improve the results with more emphasis to concentrate on single arrear students. Microlevel analysis was made for improvement. Principal, Deans (Academics and Student Affairs) discussed with arrear students and motivated them to clear their arrears. Remedial classes for the arrear students were conducted.

3. The placement status for the academic year 2019-2020

NO. OF Students placed	NO. OF OFFERS received	Percentage OF Students placed	NO. OF companies visited
448	515	79.96%.	on campus - 30, OFF campus - 24

The members insisted the placement team to implement the best practices to place the students in core companies in the forth coming years

No. OF training programme conducted : 10

Areas of training : Aptitude, Verbal ability & Technical training, soft skill, Motivation, Employability skills, specific training for wipro, Tcs, Tech Mahindra

The members congratulated the placement team for making the students to effectively use Examly portal to attend their tests.

4. proposals worth 1.06 Crores were submitted to various Funding agencies during this year. It is insisted that all the faculty members has to submit proposals to various research agencies to get more Grants. The details of Grants received for various programmes from different funding agencies were listed below.

Name of the Department	programmes conducted	Agency	Grants received
BME	2	CSIR	42000
BME	1	DST-NIMAT	60000
BME	1	AICTE	271000
CSE	1	CSIR	22000
CIVIL	3	IE(I), Erode Local comm.	12500
CIVIL	1	AICTE - SITP	319667
CIVIL	1	AICTE - RPS	350000
ECE	1	CSIR	31000
EEE	1	AICTE	533000
IT	1	AICTE	315733

MECH	1	TNSCST	20000
SEH	3	CSIR	50000
		Total	20,26,900

A sum of Rs. 20,26,900 for 17 proposals were sanctioned from various funding agencies. IQAC congratulated all.

B. IQAC applauded faculty members and students for getting commendable achievements in NPTEL online course certification exams.

Month	No. of Faculty members certified	No. of Students certified	Total
October 19	44	217	261 (Gold - 18, Silver - 38, Toppers - 14)
April 20	33	248	281 (Based on assignment scores)

IQAC Congratulated the Faculty and students for getting 'A' rating and 104th position in Swayam NPTEL Local chapters based on participation and performance of candidates in July-Dec 2019 Exams across India.

The Committee also applauded the Faculty Mr. G. Boopathi Raja, of Electrical and Electronics Engineering for receiving NPTEL discipline stars in Electrical Engineering discipline.

6. The Committee applauded the FOSS incharges for successfully conducting workshops/courses for the academic year 2019-20. The details are given below:

Number of students benefitted: 1776 (odd semester) & 1700 (Even semester).

Areas of workshops: Advanced C, C++, Arduino, Python, Java, RDBMS PostgreSQL, Scilab, QCAD, LibreOffice Suite Math, Biopython, Blender, LaTeX & xFig, esim, XFig, LibreOffice Suite writer, LibreOffice suite base

7. The committee applauded the HoD's of various departments for conducting various online webinars, workshops, FDP's etc., to keep the students and faculty members updated about recent innovations.

8. Principal thanked all the members for the successful conduct of the following events for the year 2019-20.

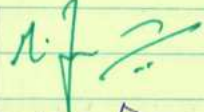
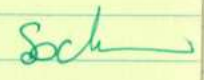
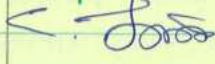
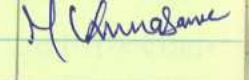
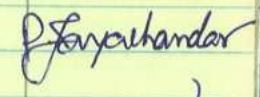
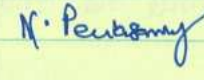
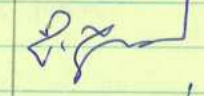
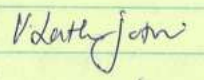
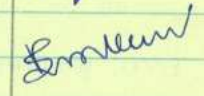
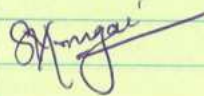
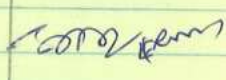
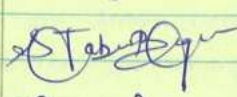
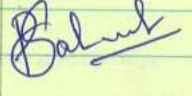
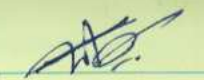
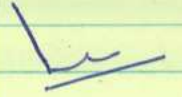
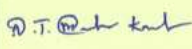
Events	Dates
Alumni meet at coimbatore	15.02.2020
project Exhibition	14.03.2020

9. It is proposed to receive the syllabus for second, third and final year based on AICTE model curriculum. Accordingly, the Board of studies meeting was proposed to be conducted online in the month of August.
10. All the Faculty members and students are requested to adhere the norms stated by the Govt. regarding COVID19 prevention in work place, home and public places. The effectiveness of the online classes has been reviewed. Faculty members are informed to include innovative teaching methodologies to keep the students attentive and feel comfortable during online classes. Faculty members are instructed to conduct lab experiments using virtual labs www.vlab.co.in

11. The committee is proposed to conduct orientation programmes for Faculty members on the revised NAAC Accreditation Framework in forthcoming months.
12. The details of purchases made during the academic year 2019-20 were reviewed and approved. The budget proposal for the year 2020-2021 shall be submitted by all the departments within two weeks.
13. Stock verification and Academic Audit for all the departments shall be planned and executed.
14. Analysis of student's feedback about the Faculty members and parents' feedback were reviewed.
15. Faculty requirements for the academic year 2020-2021 were reviewed. Faculty requirements details for the next year was tabled and approved.

Finally, the coordinator, thanked all the Members for their presence and the suggestions offered.

Signature of the Members present:

1. Dr. M. Jayaraman		2. Thiru. S. D. Chandrasekar	
3. Thiru. C. Jayakumar		4. Thiru. M. Chinnasamy	
5. Prof. L. Peter Stanley Bobington	On leave	6. Prof. P. Jayachander	
7. Thiru. N. Periyasamy		8. Dr. R. Kumaravelan	
9. Dr. V. Latha Jothi		10. Dr. K. R. Valluvan	
11. Dr. S. Mangai		12. Dr. E. Ravi	
13. Dr. S. Jabeen Begum		14. Dr. K. Venkatachalam	On leave
15. Dr. P. Sakthivel		16. Dr. V. Chandrasekaran	
17. Dr. V. K. Manavala Sundaram		18. Dr. T. Vattivel	
19. Dr. P. Nayanartham		20. Dr. M. Esudiamurthi	
21. Mr. H. T. Mohankumar			

Academic Year : 2019-20 / Meet 04
Meeting No. 26

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 THINDAL, ERODE – 638012

ACTION TAKEN REPORT OF 26th IQAC MEETING HELD IN 06.05.2020

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Plan of conducting Online Workshops and Webinars about revised NAAC & RAF Guidelines	Proposed to conduct Online Workshops and Webinars to the Faculty Members on revised NAAC & RAF Guidelines during Summer Vacation	All HoDs	Approved
2.	Conducting BoS Meeting for this Academic Year	It was decided to conduct BOS meeting in August for the alignment of Syllabus and Curriculum as per norms of AICTE	All HoDs and COE	As mentioned
3.	Students Feedback on Faculty Members	Students feedback was reviewed and Appropriate actions were initiated	Dean, All HoDs	Continuous
4.	Budget proposal for the Academic Year 2020-2021	Decided to submit the Budget proposal within 2 Weeks	All HoDs	As mentioned
5.	Plan of recruiting New Faculty Members for the Academic Year 2020-21	Planned to recruit the New Faculty members in the next year with norms and workload	All HoDs	Approved


 IQAC – Coordinator


 PRINCIPAL