

Academic Year : 2021-22 / Meet 01  
Meeting No. 31

**VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)**  
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)  
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / 021 /2021-22

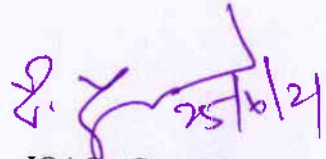
Date: 25.06.2021

**31<sup>st</sup> IQAC MEETING CIRCULAR**

The following will be the Agenda for IQAC Meeting to be held on 01.07.2021 at 2.30 p.m. in Placement Conference Hall. All are requested to attend the same.

**Agenda for the Meeting:**

1. Plan of conducting Board of Studies Meeting for the Academic Year 2021-22
2. Review on the Parameters for the continuous improvement
3. Faculty Publication and submission of Proposals
4. Plan of conducting classes through Offline mode to all the Students
5. Course materials and Questions Bank to the Students
6. Association Activities and Other Club Activities
7. Placement Training for the eligible Students
8. Implementation of innovative practices
9. Approval of Budget 2021-22
10. Approval of Plan of Action for the Academic Year 2021-22
11. Updation of Institution Website
12. Efforts on Students Admission for this Academic Year 2021-22
13. Academic and Administrative Audit
14. Any other Matter.

  
IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members



The thirty-first meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 01.07.2021 in Placement Conference Hall.

Members of the Committee

1. Dr.M.Jayaraman, Principal	Chair Person
2. Thiru.S.D.Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C.Jayakumar, Member, VET	Nominee from Trust
4. Thiru.M.Chinnasamy, Member, VET & Agni Steel Pvt. Ltd., Erode	Member-Nominee from Local Society/ Industry
5. Prof. P. Jayachandar, Dean	Senior Admin. Officer
6. Thiru. N. Periyasamy, Administrative Manager	Senior Admin. Officer
7. Dr.K.R.Valluvan, CoE & Professor - ECE	Senior Admin. Officer
8. Dr.R.Kumaravelan, Professor & Head - Mech	Coordinator
9. Dr.V.Latha Jothi, Professor – CSE	Co-coordinator
10. Dr.S.Mangai, Professor & Head - BME	Teachers (members)
11. Dr.E.Ravi, Professor & Head - Civil	
12. Dr.S.Jabeen Begum, Professor & Head - CSE	
13. Dr.M.Nisha Angeline, Professor & Head - ECE	
14. Dr.P.Sakthivel, Professor & Head - EEE	
15. Dr.V.K.Manavalasundaram, Prof. & Head - IT	
16. Dr.V.Chandrasekaran, Professor & Head - MED	
17. Dr.T.Vetrivel, Professor & Head - MBA	
18. Dr.M.Eswaramurthi, Professor & Head - S & H	
19. Mr.I.Subash, Design Engineer, Faurecia Automotive Limited, Bangalore	Alumnus
20. Ms.V.P.Janani, IV Yr.CSE	Student Member
21. Dr.L.M.Swarnalatha, ASP & Head/English Vellalar College for Women, Erode	External Academic Expert

### Minutes of the meeting

The Coordinator welcomed all the members for the 31<sup>st</sup> IQAC meeting.


1. It's proposed to conduct Board of Studies meeting (through online mode) on 03.07.2021 for Department of Biomedical Engineering, 10.07.2021 for Computer Science and Engineering, Science and Humanities and Master of Business Administration, 12.07.2021 for Department of Medical Electronics, 14.07.2021 for Department of Information Technology, 15.07.2021 for Department of Civil Engineering & Department of Electronics and Communication Engineering and on 17.07.2021 for Department of Mechanical Engineering and Department of Electrical and Electronics Engineering. The Academic council meeting is planned to be conducted on 25.08.2021(through online mode) to finalize the Syllabi for R2018. Necessary permission can be obtained from Anna University, Chennai.
2. The identified parameters for continuous improvement for the year 2020 – 21 were reviewed as follows

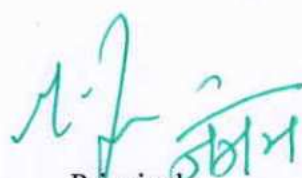
a.	Library resources added	Number of books: 602 Number of Journals: 255 Number of E-materials: 206
b.	Number of faculty members completed Ph.D.	01( in 2020-21), Total 58 (as on date)
c.	Number of Workshops / Seminars / FDPs attended by the faculty members	652
d.	Number of papers presented / published	Journals: 104 Conferences: 128
e.	Books published	10
f.	Number of patents	Filed: 15 Published: 15

3. Faculty members were directed to publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE Journals and submit proposals to the relevant funding agencies. These parameters will help us to score good ranking in NIRF / Magazines.
4. As per the directions of the TN Government and Anna University, classes shall be conducted through offline mode (14.07.2021). HoDs are requested to monitor the conduction of the classes by following the Government guidelines and norms in this pandemic situation.
5. Faculty members are informed to prepare Course material and Questions Bank for their courses and provide them to students. MCQs can be prepared and provided.

6. IQAC insisted to inaugurate various associations, cells, clubs and student chapters and proposed to conduct various programmes (preferably through online).
7. The committee commended the HoD and faculty members of CSE, ECE and IT for getting funds from AICTE to conduct online STTP and FDP.
8. It was decided to conduct placement training classes and WIPRO PRP programme for the students. The placement officers are informed to arrange for the same and to conduct successfully.
9. The committee reviewed the arrangements to conduct and forthcoming training sessions for Placement of students
10. Faculty members were insisted to use innovative practices in teaching like Kahoot, NPTEL videos etc. Faculty members has been insisted to prepare videos for the courses handled by them to upload in Learning Management System
11. The sanctioned budget for various departments for the purchase of equipments, consumables and other items were approved.
12. The plan of action of all the departments were reviewed and approved.
13. Website shall be updated continuously with all the activities on time to time.
14. Efforts may be put forth to improve the admission. The target is 100 % for this year.
15. It is proposed to conduct Academic and Administrative Audit after the pandemic period / after all the faculty members resumes their work at the institution.

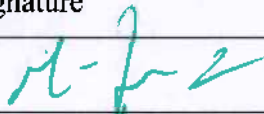


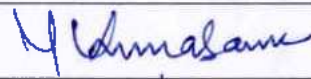
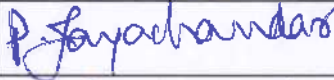

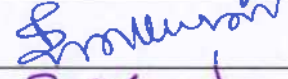


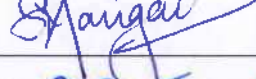



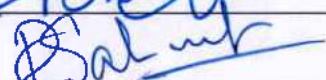


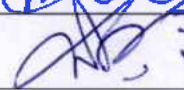

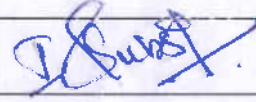
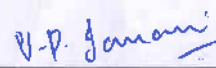
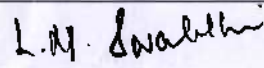
Finally, the coordinator thanked all the members for their presence and the suggestions offered.

  
Coordinator – IQAC

  
Principal



Signature of the members present

S.No.	Name of the member	Signature
1.	Dr.M.Jayaraman	
2.	Thiru.S.D.Chandrasekar	
3.	Thiru. C.Jayakumar	
4.	Thiru.M.Chinnasamy	
5.	Prof. P. Jayachandar	
6.	Thiru. N. Periyasamy	
7.	Dr.K.R.Valluvan	
8.	Dr.R.Kumaravelan	
9.	Dr.V.Latha Jothi	
10.	Dr.S.Mangai	
11.	Dr.E.Ravi	
12.	Dr.S.Jabeen Begum	
13.	Dr.M.Nisha Angeline	
14.	Dr.P.Sakthivel	
15.	Dr. V.K.Manavalasundaram	
16.	Dr. V.Chandrasekaran	
17.	Dr.T.Vetrivel	
18.	Dr.M.Eswaramurthi	
19.	Mr.L.Subash	
20.	Ms.K.P.Janani	
21.	Dr.L.M.Swarnalatha	

**Academic Year : 2021-22 / Meet 01  
Meeting No. 31**

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THINDAL, ERODE – 638012

**ACTION TAKEN REPORT OF 31<sup>st</sup> IQAC MEETING HELD IN 01.07.2021**

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Conduct of BoS Meeting for all the Departments	It was decided to conduct BoS Meeting through Online mode with the approval of Anna University, Chennai.	All HoDs	July' 2021
2.	Decision on Faculty Publication and submission of Proposals	Insisted to publish at least one paper in Journals indexed in SCI/Scopus/ UGC-CARE Journals and submit more proposals.	All the Faculty Members	Continuous
3.	Plan of conducting Offline Classes(Physical mode) to All the Students	As per the direction of the TN Government and Anna University, Offline classes shall be conducted effectively.	All the Faculty Members	August' 2021
4.	Decision on implementation of innovative practices	Faculty members were insisted to use innovative practices in teaching like Kahoot, NPTEL videos etc and also insisted them to prepare their video presentation to upload in LMS.	All the Faculty Members	Continuous
5.	Efforts on Students Admission for this Academic Year 2021-22	Efforts must be put forth to improve for 100% Admission.	All HoDs	July/August' 2021

IQAC – Coordinator

PRINCIPAL

**Academic Year : 2021-22 / Meet 02**  
**Meeting No. 32**

**VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)**  
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)  
THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / **022** /2021-22

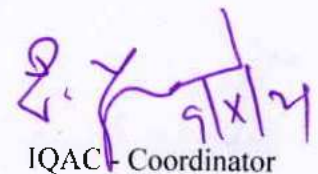
Date: 09.10.2021

**32<sup>nd</sup> IQAC MEETING CIRCULAR**

The following will be the Agenda for IQAC Meeting to be held on 15.10.2021 at 2.30 p.m. in Placement Conference Hall. All are requested to attend the same.

**Agenda for the Meeting:**

1. Students Admission for the Academic Year 2021-22
2. Preparation of AQAR for the Academic Year 2020-21
3. Conduct of Board of Studies (BoS) meeting
4. Approval of Curriculum and Syllabus of R2018 by Academic Council
5. Conduct of End Semester Examination for both Theory and Practical
6. Review on status of FOSS Workshops and NPTEL Courses
7. Review and Approval of New AC Formats
8. Plan of preparation of NAAC-SSR
9. Permission for conducting various programmes
10. Any other Matter.

  
IQAC - Coordinator

Copy to:

1. Dean, COE
2. All HoDs
3. All the Members



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, ERODE -638012

INTERNAL QUALITY ASSURANCE CELL

**Academic Year : 2021 -22 / Meet - 02**  
**Meeting No. 32**

The thirty-second meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 15.10.2021 in Placement Conference Hall.

Members of the Committee

- |   |  |
|---|--|
| 1. Dr.M.Jayaraman, Principal  | Chair Person                                   |
| 2. Thiru.S.D.Chandrasekar, Secretary & Correspondent                            | Member from the Management                     |
| 3. Thiru. C.Jayakumar, Member, VET  | Nominee from Trust                             |
| 4. Thiru.M.Chinnasamy, Member, VET &<br>Agni Steel Pvt. Ltd., Erode             | Member-Nominee from Local<br>Society/ Industry |
| 5. Prof. P. Jayachandar, Dean   | Senior Admin. Officer                          |
| 6. Thiru. N. Periyasamy, Administrative Manager                                 | Senior Admin. Officer                          |
| 7. Dr.K.R.Valluvan, CoE & Professor - ECE                                       | Senior Admin. Officer                          |
| 8. Dr.R.Kumaravelan, Professor & Head - Mech                                    | Coordinator                                    |
| 9. Dr.V.Latha Jothi, Professor – CSE  | Co-coordinator                                 |
| 10. Dr.N.Jeyashanthi, Professor & Head - BME                                    | Teachers (members)                             |
| 11. Dr.E.Ravi, Professor & Head - Civil   |  |
| 12. Dr.S.Jabeen Begum, Professor & Head - CSE                                   |  |
| 13. Dr.M.Nisha Angeline, Professor & Head - ECE                                 |  |
| 14. Dr.P.Sakthivel, Professor & Head - EEE                                      |  |
| 15. Dr.V.K.Manavalasundaram, Prof. & Head - IT                                  |  |
| 16. Dr.V.Chandrasekaran, Professor & Head - MED                                 |  |
| 17. Dr.T.Vetrivel, Professor & Head - MBA                                       |  |
| 18. Dr.M.Eswaramurthi, Professor & Head - S & H                                 |  |
| 19. Mr.I.Subash, Design Engineer, Faurecia<br>Automotive Limited, Bangalore     | Alumnus  |
| 20. Ms.V.P.Janani, IV Yr.CSE  | Student Member                                 |
| 21. Dr.L.M.Swarnalatha, ASP & Head/English<br>Vellalar College for Women, Erode | External Academic Expert                       |




### Minutes of the meeting

The Coordinator welcomed all the members for the 32<sup>nd</sup> IQAC meeting.

1. The Principal commended the efforts put forth by the team for achieving 93% admission this year.
2. The deadline for submitting AQAR for the year 2020-21 was extended upto 31<sup>st</sup> December 2021. Hence AQAR shall be prepared with utmost care.
3. The Board of studies of all the departments was conducted online from 03.07.2021 to 17.07.2021, and curriculum and syllabi of all the courses under R2018 were approved and submitted to the Academic council for approval.
4. The committee appraised the members for successful completion of the Standing Committee meeting on 04.08.2021 and the Academic Council meeting on 06.08.2021 to approve the curriculum and syllabi of all the courses under R2018.
5. The status of semester examinations (both theory and practical) for UG and PG students under Autonomous system was discussed and approved.
6. The status of FOSS workshops / courses, enrollment in NPTEL courses has been reviewed.
7. The existing AC formats(AC 38A, AC 38B, AC 39, AC 41, FB 07, FB 08, FB 09, FB 09, FB 12, FB 12A, FB 13, FB 14A, FB 14B, FB 14C, FB 14D, PR 04 – 16 Nos.) were reviewed and approved.
8. The details of the programmes to be conducted during Oct – Dec 2021 was presented and IQAC approved the same.
9. It has been decided that the NAAC-SSR preparatory work shall be started as per the following schedule.
  - SSR draft preparation : 01-12-2021
  - IQA online submission : 05-12-2021
  - SSR online submission : 30-12-2021

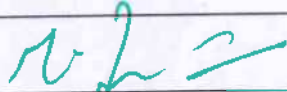


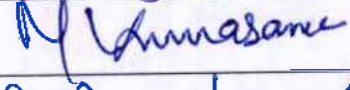
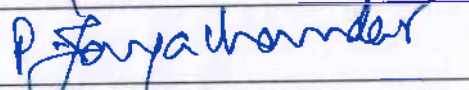
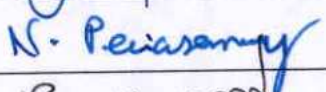
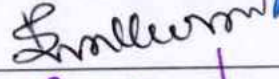
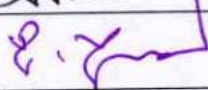
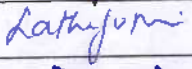
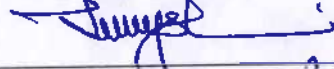
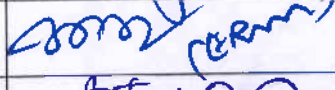
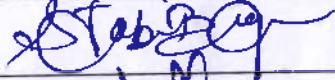

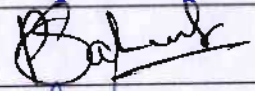

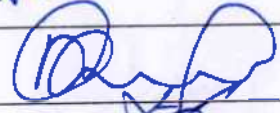
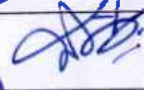

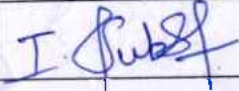
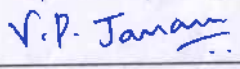
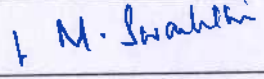
Teams were allocated criteria-wise to complete the tasks

Finally, the coordinator thanked all the members for their presence and the suggestions offered.

  
Coordinator – IQAC

  
Principal 21/10/21

Signature of the members present

S.No.	Name of the member	Signature
1.	Dr.M.Jayaraman	
2.	Thiru.S.D.Chandrasekar	
3.	Thiru. C.Jayakumar	
4.	Thiru.M.Chinnasamy	
5.	Prof. P. Jayachandar	
6.	Thiru. N. Periyasamy	
7.	Dr.K.R.Valluvan	
8.	Dr.R.Kumaravelan	
9.	Dr.V.Latha Jothi	
10.	Dr. N. Jeyashanthi	
11.	Dr.E.Ravi	
12.	Dr.S.Jabeen Begum	
13.	Dr.M.Nisha Angeline	
14.	Dr.P.Sakthivel	
15.	Dr.V.K.Manavalasundaram	
16.	Dr.V.Chandrasekaran	
17.	Dr.T.Vetrivel	
19.	Dr.M.Eswaramurthi	
20.	Mr.I.Subash	
21.	Ms.V.P.Janani	
22.	Dr.L.M.Swarnalatha	

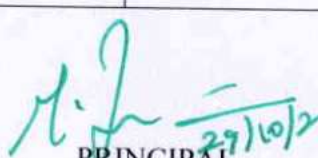
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**Meeting No. 32**

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**ACTION TAKEN REPORT OF 32<sup>nd</sup> IQAC MEETING HELD IN 15.10.2021**

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Preparation of AQAR for the Academic Year 2019-20	The submission date was extended up to 31 <sup>st</sup> December'2021 (Due to Pandemic). AQAR shall be prepared with utmost care.	All HoDs & IQAC Coordinator	31.12.2021
2.	Conducting of Board of Studies (BoS) meeting	The Board of studies of all the Departments were conducted online from 03.07.2021 to 17.07.2021 and suggested syllabi of the courses under R2018 were submitted to the Academic council for approval.	COE & Chairpersons of All the Departments	Submitted for approval by Academic Council (06.08.2021)
3.	Approval of Curriculum and Syllabus of R2018 by Academic Council	The committee appraised the Syllabus and Curriculum through Standing Committee meeting on 04.08.2021 and the Academic Council meeting on 06.08.2021.	COE & HoDs of All the Departments	Approved
4.	Conduct of End Semester Examination for both Theory and Practical	The status of semester examinations (both theory and practical) for UG and PG students under Autonomous system was discussed.	All HoDs & COE	Submitted the request to Anna University to conduct Odd Semester exams in the month of January' 2022
5.	Plan of preparation of NAAC-SSR works	Decided for preparatory work through online on the following schedule: SSR draft preparation: 01-12-2021 IIQA submission: 05-12-2021 SSR submission: 30-12-2021.	All HoDs	As mentioned

  
IQAC – Coordinator

  
PRINCIPAL



**Academic Year : 2021-22 / Meet 03**  
**Meeting No. 33**

**VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)**  
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THINDAL, ERODE – 638012

Ref.No: VCET / IQAC / **023** /2021-2022

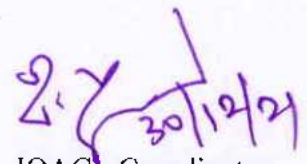
Date: 30.12.2021

**33<sup>rd</sup> IQAC MEETING CIRCULAR**

The following will be the Agenda for IQAC Meeting to be held on 07.01.2022 at 2.30 p.m. in Placement Conference Hall. All are requested to attend the same.

**Agenda for the Meeting:**

1. Follow-up of Government guidelines for Covid'19 by Faculty and Students
2. Submission of NAAC-Self Study Report and NBA pre-qualifier Report
3. Plan of conducting Placement Training for Third year Students
4. Feedback from Faculty and Students on R2018 to refine the Curriculum and Syllabus under R2022
5. Conduct of Semester Theory Examinations
6. Review on Students Performance in CATs
7. Reopening date for Even Semester 2021 - 22
8. Review on FOSS Workshops and NPTEL courses conducted
9. Faculty publications and Funding Proposals for the grants
10. Any other Matter.

  
IQAC - Coordinator

Copy to:

1. Dean, COE
2. All HoDs
3. All the Members





INTERNAL QUALITY ASSURANCE CELL

**Academic Year : 2021 -22 / Meet - 03  
Meeting No. 33**

The thirty-third meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 07.01.2022 in Placement Conference Hall.

Members of the Committee

1. Dr.M.Jayaraman, Principal	Chair Person
2. Thiru.S.D.Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C.Jayakumar, Member, VET	Nominee from Trust
4. Thiru.M.Chinnasamy, Member, VET & Agni Steel Pvt. Ltd., Erode	Member-Nominee from Local Society/ Industry
5. Prof. P. Jayachandar, Dean	Senior Admin. Officer
6. Thiru. N. Periyasamy, Administrative Manager	Senior Admin. Officer
7. Dr.K.R.Valluvan, CoE & Professor - ECE	Senior Admin. Officer
8. Dr.R.Kumaravelan, Professor & Head - Mech	Coordinator
9. Dr.V.Latha Jothi, Professor – CSE	Co-coordinator
10. Dr.N.Jeyashanthi, Professor & Head - BME	Teachers (members)
11. Dr.E.Ravi, Professor & Head - Civil	
12. Dr.S.Jabeen Begum, Professor & Head - CSE	
13. Dr.M.Nisha Angeline, Professor & Head - ECE	
14. Dr.P.Sakthivel, Professor & Head - EEE	
15. Dr.V.K.Manavalasundaram, Prof. & Head - IT	
16. Dr.V.Chandrasekaran, Professor & Head - MED	
17. Dr.T.Vetrivel, Professor & Head - MBA	
18. Dr.M.Eswaramurthi, Professor & Head - S & H	
19. Mr.I.Subash, Design Engineer, Faurecia Automotive Limited, Bangalore	Alumnus
20. Ms.V.P.Janani, IV Yr.CSE	Student Member
21. Dr.L.M.Swarnalatha, ASP & Head/English Vellalar College for Women, Erode	External Academic Expert

### Minutes of the meeting

The Coordinator welcomed all the members for the 33<sup>rd</sup> IQAC meeting.

1. Principal insisted the faculty members to adhere to the norms stated by the Government regarding Covid 19 prevention in workplace and public places and also insisted the faculty members to advice the students to adhere the same.
2. The committee commended the Heads and faculty members of various departments for successful submission of NAAC-Self Study Report on 31.12.2021. The committee also congratulated the departments of Biomedical Engineering, Computer Science and Engineering, Electronics and Communication Engineering, Electrical and Electronics Engineering and Information Technology for the successful submission of NBA pre-qualifier on 29.12.2021.
3. Placement training class schedule for the third-year students has been finalized. The placement officers are informed to arrange for the same and to conduct it successfully. The committee also commended the placement team for placing 248 students in various top companies including Wipro, TCS, CTS, Tech Mahendra, Vuram, Hexaware, LIDO, Zifo, Calibriant, DXC, Citypage, Kanini, Aspire, Aalam, Orion etc.
4. It's decided to receive feedback for the courses under R2018 from the faculty and the students to refine the curriculum and syllabus under R2022.
5. Second, third and final year results (Autonomous) of even semester 2020 – 21 are tabled for discussions.

**UG – 99.17 % and**

**PG – 100 % (ME & MCA) & MBA – 96.23 %**

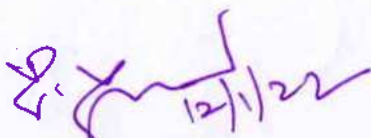
All possible efforts shall be initiated to improve the results with more emphasis to concentrate on single arrear students. Microlevel analysis was made for improvement. Principal, Dean discussed with arrear students and motivated them to clear their arrears. Remedial classes for the arrear students was planned to be conducted.


6. The committee approves the conduct of theory (odd semester 2021 – 22) exams from 21.01.2022. The directions received from Anna University shall be scrupulously followed.
7. The committee reviewed the performance of 2<sup>nd</sup> year MBA students in CAT-III exams which was conducted from 02.12.2021. The committee also reviewed the performance of

BE/B.Tech and MBA students in model exams which was conducted from 20.12.2021 to 29.12.2021.


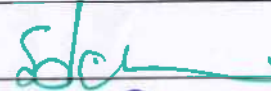


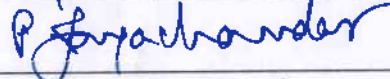
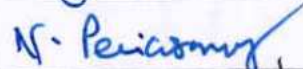
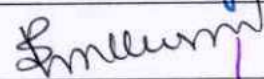

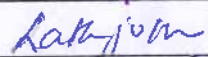
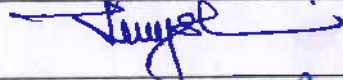



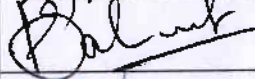




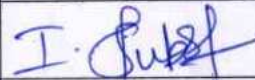
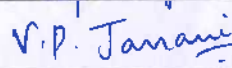
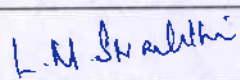
8. It has been decided to start even semester classes for II, III & IV yr BE/B.Tech and II year MBA students from 07.02.2022
9. The status of FOSS workshops/courses has been reviewed. Totally 1937 students attended the training. Out of 1530 students appeared for the exam 848 students received their certificates. The status of NPTEL courses done by students and faculty members were also reviewed. Out of 286 registered for the exam, 208 got their certificates that include 1 Gold, 31 Silver and 5 subject toppers.
10. The members insisted that all the faculty members should publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE per semester. Faculty members are also requested to send proposals to various research agencies to get more grants.

Finally, the coordinator thanked all the members for their presence and the suggestions offered.

  
Coordinator – IQAC

  
Principal

Signature of the members present

S.No.	Name of the member	Signature
1.	Dr.M.Jayaraman	
2.	Thiru.S.D.Chandrasekar	
3.	Thiru. C.Jayakumar	
4.	Thiru.M.Chinnasamy	
5.	Prof. P. Jayachandar	
6.	Thiru. N. Periyasamy	
7.	Dr.K.R.Valluvan	
8.	Dr.R.Kumaravelan	
9.	Dr.V.Latha Jothi	
10.	Dr. N. Jeyashanthi	
11.	Dr.E.Ravi	
12.	Dr.S.Jabeen Begum	
13.	Dr.M.Nisha Angeline	
14.	Dr.P.Sakthivel	
15.	Dr.V.K.Manavalasundaram	
16.	Dr.V.Chandrasekaran	
17.	Dr.T.Vetrivel	
19.	Dr.M.Eswaramurthi	
20.	Mr.I.Subash	
21.	Ms.V.P.Janani	
22.	Dr.L.M.Swarnalatha	



**Academic Year : 2021-22 / Meet 03**  
**Meeting No. 33**

**VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)**  
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)  
THINDAL, ERODE – 638012

**ACTION TAKEN REPORT OF 33<sup>rd</sup> IQAC MEETING HELD IN 07.01.2022**

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Follow-up of Government guidelines for Covid'19 by Faculty and Students	Insisted the faculty members and Students to adhere to the norms stated by the Government regarding Covid 19 prevention in workplace and public places.	All the Faculty Members and Students	Continuous
2.	Plan of conducting Placement Training for Third year Students	Instructed to the placement officers to arrange the Training those who have not placed in the placement willing list.	All HoDs & Placement Officers	February' 2022
3.	Conduct of Semester Theory Examination	As per the direction of Anna University, the committee approved the conduct theory (odd semester'2021-22) exams from 21.01.2022 onwards.	COE & All HoDs	Examination commences from 21.01.2022
4.	Review on Students Performance in CATs and conducting of End Semester Examination	The committee reviewed the performance of BE/B.Tech and MBA students in CAT-3 Examinations which was conducted in 02.12.2021.	All the Faculty Members	Continuous
5.	Faculty publications and Funding Proposals for the grants	It was insisted that all the faculty members should publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE per semester. Further, they were asked to send proposals to various research agencies to get more grants.	All the Faculty Members	Continuous

  
IQAC - Coordinator

  
PRINCIPAL

**VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)**  
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)  
THINDAL, ERODE – 638012

Ref. No: VCET / IQAC / 022 /2021-22

Date: 20.05.2022

**34<sup>th</sup> IQAC MEETING CIRCULAR**

The following will be the Agenda for IQAC Meeting to be held on 23.05.2022 at 2.30 p.m. in Placement Conference Hall. All are requested to attend the same.

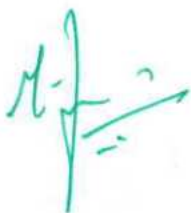
**Agenda for the Meeting:**

1. Plan of preparation of NAAC peer team visit
2. Review of odd semester 2021 – 22 results
3. Conduct of various events in the 2021-22 - Even semester
4. Placement Data – A Review
5. Details of proposals sent and grants received for the Academic year 2021-22
6. Programmes attended , Papers published by the Faculty members – A detailed review
7. Review on status of NPTEL Courses and FOSS Workshops
8. Conduct of Board of Studies (BoS) meeting and Academic Council Meeting
9. Approval of Expenses made during 2021-22 & Budget requirement for the year 2022-23
10. Review of Academic Audit of all Departments
11. Review of stakeholder's feedback and its analysis
12. Review of faculty requirements for the academic year 2022-23
13. Review of outcomes for the Plan of action chalked out at the beginning of the academic year
14. Any other Matter

  
IQAC - Coordinator

Copy to:

1. Dean(s), COE
2. All HoDs
3. All the External Members



The thirty-fourth meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 23.05.2022 in Placement Conference Hall.

Members of the Committee

1. Dr.M.Jayaraman, Principal	Chair Person
2. Thiru.S.D.Chandrasekar, Secretary & Correspondent	Member from the Management
3. Thiru. C.Jayakumar, Member, VET	Nominee from Trust
4. Thiru.M.Chinnasamy, Member, VET & Agni Steel Pvt. Ltd., Erode	Member-Nominee from Local Society/ Industry
5. Prof. P. Jayachandar, Dean	Senior Admin. Officer
6. Thiru. N. Periyasamy, Administrative Manager	Senior Admin. Officer
7. Dr.K.R.Valluvan, CoE & Professor - ECE	Senior Admin. Officer
8. Dr.R.Kumaravelan, Professor & Head - Mech	Coordinator
9. Dr.V.Latha Jothi, Professor – CSE	Co-coordinator
10. Dr.N.Jeyashanthi, Professor & Head - BME	Teachers (members)
11. Dr.E.Ravi, Professor & Head - Civil	
12. Dr.S.Jabeen Begum, Professor & Head - CSE	
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16. Dr.V.Chandrasekaran, Professor & Head - MED	
17. Dr.T.Vetrivel, Professor & Head - MBA	
18. Dr.M.Eswaramurthi, Professor & Head - S & H	
19. Mr.I.Subash, Design Engineer, Faurecia Automotive Limited, Bangalore	Alumnus
20. Ms.V.P.Janani, IV Yr.CSE	Student Member
21. Dr.L.M.Swarnalatha, ASP & Head/English Vellalar College for Women, Erode	External Academic Expert

### Minutes of the meeting

The Coordinator welcomed all the members for the 34<sup>th</sup> IQAC meeting.

1. The committee applauded all the HoDs and faculty members for the successful acceptance of DVV by NAAC. The committee also reviewed the arrangements to be made for NAAC per team visit which was scheduled on 14.07.2022 & 15.07.2022
2. Final, Third and Second year results (Autonomous) of odd semester 2021 – 22 are tabled for discussions.

**UG – 99.72 % and**

**PG – 100 % (ME & Ph.D), MCA – 100 % & MBA – 96.08 %**

Micro-level analysis can be carried out to identify and classify the students to choose and guide them for right career path. Effectiveness of Mentor - Mentee system shall be reviewed for the same.

3. Principal thanked all the members for the successful conduct of following events.

EVENTS	Departments	DATES
UPS and Laboratory Equipment Maintenance Workshop.	Supporting Staffs of all Departments	09.02.2022
“Theory to Practice-Tale of Two Islands – The Challenges of Project Delivery” Workshop by PALS for UG students	UG Students of all Departments	07.03.2022
A talk on “Create the identity you want for yourself” by Dr. R. Parvathi, Controller of Examination, Velalar College for Women	Girl students of all Departments.	08.03.2022
“innoWAH!” Final Competition by PALS for UG students	UG Students of all Departments	19.03.2022
National Level Technical Symposium	CSE, IT, MDE, Civil.	19.04.2022
National Level Technical Symposium	ECE, MECH, BME, EEE.	26.04.2022
National Level Conference	CSE, IT, BME, ECE, EEE, MDE	06.05.2022
Project Exhibition – Intra Collegiate Events	All	07.05.2022
Orientation Programme on “NAAC Accreditation – RAF” by Dr. G. Tholkappia Arasu, Senior Advisor & Vice President Aassaan edu Care Foundation, Chennai	Teaching faculty of all Departments	14.05.2022



4. The placement status for the academic year 2021 – 2022

Total No. of students (UG&PG)	No. of eligible/ interested students	No. of students placed	No. of offers received	Percentage of students placed	No. of Companies visited
766	555	471	614	84.86 %	On Campus - 30, Off Campus - 26 TNSLPP - 02

The members insisted the placement team to implement the best practices to place the students in core companies in the forth coming years

No. of training programmes conducted: 3

Areas of training: Skill Development Training, Employability skills,

Wipro Company Specific Training.

5. 65 Proposals worth 90 lakhs were submitted to various funding agencies during this year. The details of grants received for various programmes from different funding agencies were listed below.

Name of the Department	Programmes conducted	Agency	Grants received IN Rs.
Civil	1	TNSCST	7,500
ECE	1	TNSCST	7,500
Mech	1	TNSCST	7,500
EEE	1	CSIR	15,000
BME	1	TNSCST	7,500
BME	1	IAGES	20,000
MBA	1	TNSCST	7,500
		TOTAL	72,500

It is insisted that all the faculty members has to submit proposals to various research agencies to get more grants.

6. The details of Workshops / Seminars / FDPs attended, papers presented by faculty in Conferences/Journals and patents filed/published has been reviewed.

Number of faculty members completed Ph.D.	3
Number of Workshops / Seminars / FDPs attended by the faculty members	564
Number of papers presented / published	Journals: 55 Conferences: 154
Books published	7
Number of patents	Filed: 21, Published: 21

The committee applauded the HoDs of various departments for conducting various online/offline Webinars, Workshops, FDP's etc., to keep the students and faculty members updated about recent innovations.

7. (a) The status of NPTEL courses done by students and faculty members were also reviewed. Out of 736 registered for the exam conducted in Jul – Oct 21 and Jan – Apr 22, 465 got their certificates that include 5 Gold, 51 Silver and 11 subject toppers.

IQAC congratulated the faculty and students for being listed at 164<sup>th</sup> position in Swayam NPTEL Local chapter based on participation and performance of candidates in the exams conducted.

The committee also applauded the faculty Dr.V.Latha Jothi, Professor, Department of Computer Science and Engineering for receiving NPTEL discipline star award in Programming domain.

- (b) The committee applauded the FOSS in-charges for successfully conducting workshops/courses for the academic year 2021 – 22. The details are given below:

Number of students benefitted: 3914

Areas of workshops: Esim, Arduino, Biopython, Java and Netbeans, HTML, Android App using Kotlin, Programming in C and CPP, LaTeX, Scilab, QCad, Libre Office Suite Impress, RDBMS PostgreSQL, Esim, Advance C & CPP Programming, Suite Base, Suite Writer 6.3.

8. The Board of Studies meeting was conducted online on 30.04.2022 for the Departments of Bio-Medical Engineering, Civil Engineering, Information Technology, Master of Business Administration, Medical Electronics, Computer Science and Engineering, Electrical and Electronics Engineering, Mechanical Engineering, on 02.05.2022 for Electronics and Communication Engineering and for Science and Humanities on 05.05.2022 to propose the syllabus for first year (UG&PG) and curriculum for remaining years(UG&PG) for the new regulation R2022. The Academic Council meeting will be conducted online on 27.05.2022 to approve the same.
9. The details of purchases made during the academic year 2021-2022 were reviewed and approved. The budget proposal for the year 2022 – 2023 shall be submitted by all the departments within second week of July 2022 for review and Approval.
10. Academic Audit reports of all the departments were reviewed. The identified Non-Conformities (if any) shall be rectified within the stipulated time.

11. Analysis of student's feedback about the faculty members and parents' feedback were reviewed. The Action Taken Reports from the departments will be reviewed for its completion.
12. Faculty requirements for the academic year 2022 – 2023 were reviewed. Faculty requirements details for the next year was tabled and approved by the Management.
13. Review of outcomes for the Plan of action chalked out at the beginning of the academic year 2021-22.

S. No.	Plan of Action	Achievements / Outcomes
1.	Introduction of new programmes – B.Tech. (Artificial Intelligence & Data Science) & M.E. Biomedical Engineering	Applied , waiting for Approval from AICTE
2.	Industry oriented Curriculum and syllabi with more focus on employability and Innovation ( R 2022)	Introduced 5-10% of courses as Industry Oriented courses. R2022 Curriculum was revised with possible flexibility by introducing more courses on employability and Innovation.
3.	Encourage Faculty members and Students to participate in the International level events	Due to Pandemic limited number of participation were there (through online). It will be continued for improvement.
4.	Improving placement with high average salary packages	84.86 % placement with average salary of 4 Lakhs per annum
5.	Strengthening Entrepreneurship and Innovation Eco system at the campus (To have at least 3 start-ups @ VCET)	6 Start-ups are functioning from January 2022.
6.	To obtain 12(B) status from UGC.	In progress. Waiting for Approval from UGC
7.	NBA Accreditation under Tier - I	Applied for FIVE programmes. Awaiting committee visit.

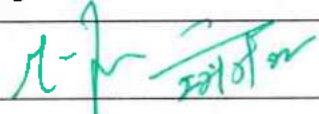
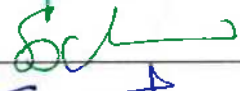

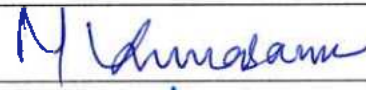
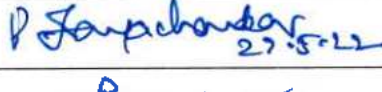

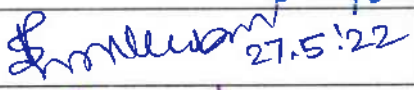
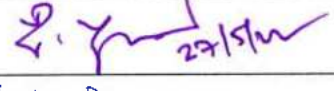
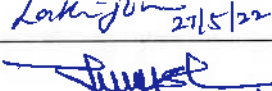

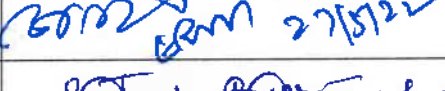

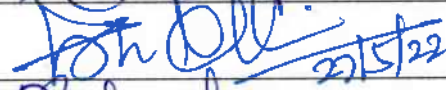
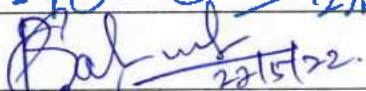
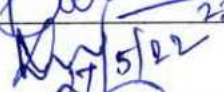
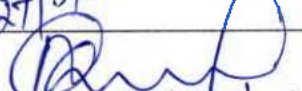

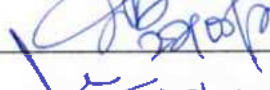
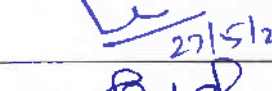

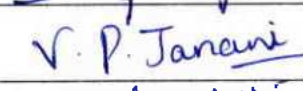
Finally, the coordinator thanked all the members for their presence and the suggestions offered.

  
Coordinator – IQAC

**IQAC Coordinator**  
**Velalar College of Engg & Tech**  
(Autonomous)  
Thindal, Erode - 638 012.

  
Principal

Signature of the members present

S.No.	Name of the member	Signature
1.	Dr.M.Jayaraman	
2.	Thiru.S.D.Chandrasekar	
3.	Thiru. C.Jayakumar	
4.	Thiru.M.Chinnasamy	
5.	Prof. P. Jayachandar	
6.	Thiru. N. Periyasamy	
7.	Dr.K.R.Valluvan	
8.	Dr.R.Kumaravelan	
9.	Dr. V.Latha Jothi	
10.	Dr. N. Jeyashanthi	
11.	Dr.E.Ravi	
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19.	Dr.M.Eswaramurthi	
20.	Mr.I.Subash	
21.	Ms.V.P.Janani	
22.	Dr.L.M.Swarnalatha	



**Academic Year : 2021-22 / Meet 04**  
**Meeting No. 34**

**VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, (Autonomous)**  
(Approved by AICTE, Newdelhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A' & Accredited by NBA)  
THINDAL, ERODE – 638012

**ACTION TAKEN REPORT OF 34<sup>th</sup> IQAC MEETING HELD IN 23.05.2022**

S.No.	Points discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1.	Arrangements on NAAC Peer Team Visit	Reviewed and instructed about the arrangements to be made for NAAC peer team visit scheduled on 14.07.2022 & 15.07.2022.	All the Faculty Members	As Mentioned
2.	Result Analysis of UG & PG Students Performance in End Semester Examination of Odd Semester during 2021-22	Micro-level analysis has been carried out to identify and classify the students to choose and guide them for right career path through mentoring system.	COE & All HoDs	Continuous
3.	Review on status of Students Placement for the Academic year 2021-22	Insisted the placement team to implement the best practices and training methods to place the students in core companies in the forth coming years.	All HoDs & Placement Officers	Academic Year 2022-2023
4.	Faculty participation on various programmes like FDP, Workshop, Seminar, paper presentation, etc.	Instructed to participate in various programs for the improvement of faculty in their domain area.	All the Faculty Members	Continuous
5.	Review on BoS Meeting for R2022 Regulation.	BoS Meetings were conducted for the approval of R2022, Curriculum and Syllabus. Also, suggested to conduct Academic Council meeting on 27.05.2022.	All BOS Chair persons	As mentioned
6.	Review on Academic Audit	Insisted to rectify the identified Non-conformities within the stipulated time.	All the Faculty Members	30.06.2022

  
IQAC – Coordinator

  
PRINCIPAL